

Oakland International Academy
Board of Directors
Regular Board Meeting
Minutes

Date: January 18, 2022
Time: 6:00 pm
Location: Oakland International Academy – Middle School
8228 Conant Street
Detroit MI 48211

Call to Order

The meeting was called to order at 6:00 p.m. by Dr. Elbohy.

Oath of Public Office

Dr. Coggins reported that she had administered the Oath of Public Office to Mr. Rabaa on December 15, 2021.

Roll Call

A roll call of members in attendance was taken. The following board members were in attendance:

Present - Dr. Ahmed Elbohy, President
Absent (Excused) – Dr. Alaa Elmoursi, Vice President
Present – Mr. Rashed Rabaa, Treasurer
Absent (Excused) – Mr. Bassem Moez, Secretary
Present – Mr. Sajid Sayed, Member

A quorum was in attendance to conduct business.

Also in remote attendance were the following individuals:

Mr. Ahmed Saber – EMAN
Mr. Ehab Hassan - EMAN
Dr. Azra Ali – EMAN
Dr. Lorilyn Coggins – EMAN
Ms. Mahasti Shahidi – Oakland International Academy
Mr. Kevin Wade – Oakland International Academy
Dr. Mohamed Elnatour – Oakland International Academy
Mr. Conrad Koch – Oakland International Academy

Approval of Agenda

It was moved by Mr. Rabaa and seconded by Dr. Elbohy to approve the agenda. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Rabaa and Sayed). Agenda Approved.

A Conflict-of-Interest Inquiry indicated no current conflicts on any agenda item.

Approval of Previous Meeting Minutes

It was moved by Mr. Sayed to approve the minutes of the Regular Meeting held on December 14, 2021, as written. The motion was seconded by Mr. Rabaa. The vote was unanimous in

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favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Rabaa, and Sayed). Minutes of the December Regular Meeting Approved.

Public Comment

No public comment was received.

Correspondence

A copy of the FOIA Request received from the State Board of Education was received. Dr. Coggins noted that an extension was requested and that pertinent records would be provided to the State Board by Friday, January 21, 2022.

Management Company Report

Mr. Saber welcomed the Board back after two years to the first in-person meeting held at the school. He noted that the January management report reflects a short month due to the recent winter break. He reported that NWEA testing is currently in progress. Ms. Shahidi was asked to present the written report. The Board asked questions about the topics presented at the Coffee with the Principal events and the Career Gallery Walk. There were additional questions about the Leader in Me (SEL) program and how progress is monitored. Dr. Coggins presented the compliance statistics and updated the Board on current grant funding. Mr. Hassan reported on boiler and HVAC repairs.

Financial Reports

Dr. Coggins presented the monthly financial reports to include the balance sheets, statements of revenues and expenditures, cash flow, and check register. She highlighted cash on hand, the current fund equity and the actual to budget percentages. It was moved by Mr. Rabaa and seconded by Mr. Sayed to approve the monthly financial reports. A vote was taken. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Rabaa, and Sayed). Motion passed – Financial Reports and Disbursements approved.

Unfinished Business

The Board conducted a second reading of the MIOSHA Special Board Policy Release. No action was taken.

It was moved by Dr. Elbohy and seconded by Mr. Sayed that the Board ratify all actions taken during the November and December meetings to include approval of the following:

- October 2021 Minutes
- October 2021 Financial Reports
- 2021/2022 Amended School Calendar
- Annual Audit
- November 2021 Minutes
- November 2021 Financial Reports

The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Rabaa, and Sayed). Motion passed – November and December Board Actions Ratified.

New Business

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Dr. Coggins presented the first amendment to the 2021/2022 annual budget. It was moved by Mr. Rabaa and seconded by Mr. Sayed to adopt the amended budget as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Rabaa, and Sayed). Motion passed – 2021/2022 Amended Budget adopted.

It was moved by Mr. Sayed and seconded by Mr. Rabaa to approve the 2022/2023 Lottery and Enrollment Policies as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Rabaa, and Sayed). Motion passed – 2022/2023 Lottery and Enrollment Policies and Procedures approved.

Other Business

No other business was brought before the Board.

Authorizer Corner

A copy of the Field Rep report from Mr. Tesauro's attendance at the December meeting was entered into the record.

Extended Public Comment

There was no extended public comment.

Closing Items

The next meeting of the Board of Directors will be held on Tuesday, February 15, 2022.

It was moved by Dr. Elbohy and seconded by Mr. Rabaa that the meeting be adjourned at 6:47 p.m. The vote was unanimous in favor of the motion. Motion Passed (3/0). Meeting Adjourned.

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I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on February 15, 2022 at which a quorum was present.

By:
Its: Secretary

